

# MHPC HYGIENE POLICY 2019

## INTRODUCTION

The purpose of Marble Hill Playcentres (“MHPC”) Hygiene Policy is to enable all users of the Playcentres to be cared for to the highest standards during their visit.

The Senior Playworker and all Playworkers will be vigilant to potential threats to good hygiene in Marble Hill Playcentres. To this end, a generally clean environment will be maintained at all times.

## THE PROCEDURE

In order to ensure high standards of food hygiene at Marble Hill Playcentres the following essentials of food hygiene must be adhered to by all playworkers and children involved in handling and preparing food:

### Dealing with Food

- Playworkers regularly involved in the preparation of food for children will have attended Basic Food Hygiene Training or be instructed by a staff member who has undertaken the training
- Playworkers and children will always wash their hands thoroughly and regularly, before and whilst handling and preparing food
- Cuts and sores will be covered with a waterproof, hypoallergenic, plaster
- Playworkers and children will avoid the unnecessary handling of food
- Playworkers will not prepare food too far in advance of its use
- Perishable foods will be kept refrigerated at the regulated temperature
- Preparation and storage of raw and cooked food should be strictly separated
- Playworkers will follow the Allergens Policy when dealing with food
- Playworkers will ensure that all equipment and surfaces are kept clean
- Playworkers will follow any food safety instructions on food packaging
- Playworkers will ensure no children are left unattended at any time in cookery areas
- Risk assessments and safety briefings are given to children prior to the activity

### Dealing with Spillages Bodily Waste and Fluids

- Spillages of substances likely to result in the spread of infections will be dealt with rapidly and carefully.
- Blood, vomit, urine, and faeces will be cleaned up immediately and disposed of safely and hygienically by double bagging and taken out of the setting.
- Playworkers will wear disposable plastic gloves and an apron while using bleach or disinfectant solution which is stored in the locked cleaning cupboard, and wash thoroughly afterward.
- Children will be kept well clear while such substances are being dealt with.

### Dealing with the Environment

- Toilets will be cleaned and mopped daily by staff and ensure that toilet paper and hand soap are topped up.
- The kitchen sink and surface are cleaned daily, the fridge temperature monitored daily and cleaned weekly.
- Daily external site checks include removal of litter and other hazards

Updated on 1/11/19	By Claire Chapman Playcentres Manager
To be reviewed on 1/11/20.	Julie Harness Trustee for Health and Safety